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**鼎韬国际投资并购业务的客户 RFI 文档模板**

**RFI Template from Investors ( Clients ) for**

**Devott's Investment and M&A Advisory**

**New York | San Francisco | Washington DC | London | Tianjin**

**December, 2016**

## 1. 投资目标 – Objectives

## 2. 背景信息 - Background Information

## 3. 投资对象- Investment Targets

- 产业和垂直行业

- Industries and Verticals

- 地点 ( 洲、国家、城市 )

- Locations (Continents, Countries, Cities)

- 目标企业特点

- Features of Targeted Companies

- 计划的投资回报率 ( 6-12-24 个月 )

- ROI - Planed (6-12-24 Months)

- 风险限额

- Risk Allowance

- 特殊要求-如稳定性、销售/客户/利润增长 ( 在 12/24/36 个月内 )

- Special Requirements-such as stability, sales/clients/profits growth (in 12, 24, 36, etc., Months)

## 4. 从签订合同起制定时间表 - Timeline From the Time of Contract Signed

## 5. 交付成果 ( 时间表、基准/参照标准 ) - Deliverables (Timelines, Benchmarks/Reference Standard)

## 6. 变更管理-如时间、内容、交付等- Change Management- eg. Time, Content, Deliverables

7. **进程管理 - Process Management**
  
8. **隐私/媒介控制和信息保护- Privacy/Media Control and Information Protection**
  
9. **沟通需求-文档内容 - Communication Requirements-Documentations**
  
10. **主要联络人 - Key Contacts**
  
11. **财务条款 - Financial Terms**
  
12. **内附文档- Attachments**

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**注：如客户需要，鼎韬将提供客户书写 RFI 的帮助与支持，具体操作可咨询鼎韬国际投资与并购团队。此服务不属于鼎韬并购咨询业务范畴。**